MINUTES OF THE MEETING OF THE COMMISSIONERS OF BLUEWELL PUBLIC SERVICE DISTRICT JANUARY 6, 2026

The Commissioners of the Bluewell Public Service District met in their regular Bi-monthly meeting on January 6, 2026 at 10:00 A. M. at the District Office.

Commissioners present were:

Mr. Donnie Goins	Chairman
Mr. Robert Sexton	Secretary
Mr. Ricky Duncan	Treasurer

Also present was Bryan Rotenberry, District General Manager.

The meeting opened with prayer by Mr. Ricky Duncan.
Mr. Bryan Rotenberry was appointed Pro-Tem Chairman in order to conduct the reorganization of Board members to elected positions.

Mr. Donnie Goins was nominated by Mr. Ricky Duncan for the position of Chairman, second by Mr. Robert Sexton, the vote was unanimous to accept. Mr. Robert Sexton was nominated by Mr. Donnie Goins for the Secretary second by Mr. Ricky Duncan the vote was unanimous to accept. Mr. Ricky Duncan was nominated by Mr. Robert Sexton for the position of treasurer second by Mr. Donnie Goins the vote was unanimous to accept.

The Bluewell PSD board members approved to dispense with the reading of December 16, 2025 minutes and accept as written. Copies are on file and available upon request. Motion made by Mr. Bob Sexton second by Mr. Ricky Duncan the vote was unanimous to approve.

BLUEWELL PSD OPERATIONS:

A. Water:

1. The pumps for the Tabernacle Hill, Riggs, and Evangelism Road stations still need to be installed. All of these improvements will be paid out of Water Capital Reserve Account. There are no new updates at this time...

2. Water Balance Report: In the month of August we pumped 19,231,000 gallons of water. Every effort is being made to reduce the water loss, leaks, power loss and telemetry issues continue to be problematic for the District, fortunately, the water system upgrade in place will help improve the water loss going forward.

B. SEWER

1. WV DEP Inspection/ Sewer Project- – The I & I and bypassing at the sewer plant continues to be a problem. The field personnel continues to address these problems each day. The WVDEP has issued a fine to the district due to the continuation of bypassing into the river; the district is required to submit a plan to correct these problems. A corrective plan was submitted and the WV DEP responded regarding the pending consent order and a timeline for the completion of the Sewer Projects phases. There are no new updates at this time.

GENERAL:

1. Trucks: The district is experiencing problems with their truck fleet. At this point we have three Dodge Rams that are in need of repair. The district has a 2019 that is currently in the shop and one that just broke down in recently. There is a 2016 Ram that is in need of an engine also. After discussion the board agreed to repair both 2019's and possibly have the 2016 repaired. No updates at this time.

GOVERNMENT FUNDED PROJECTS & STUDIES:

1. **Water System Upgrade**: The district has received all of the radio meters as part of this project and are installing them as time is available. Contractors are installing new water lines and begun site work for the new Bluewell Estates Tanks. There are no updates at this time.

2. **Browning Lambert Mountain Water Project:**
Construction on the Browning Lambert Mountain Project has begun and project is moving down the Sandlick side, the contractors will actually be doing a tie in today to the existing line.

3. **Bluewell PSD Dams #1& #2:** E. L. Swope Construction has completed the removal of the upper dam and the new shop is near completion, waiting on AEP. Inspection will be next to complete this project

COMPLAINTS & REQUESTS:

There were no complaints or requests.

SYSTEMS UPGRADES and PROJECTS SERVING NEW CUSTOMERS:

A. Montcalm Sewer Collection System and Plant Upgrade: E. L. Robinson is currently working on this project. An application for funding has been submitted the WV IJDC. The project continues to move through all necessary steps.

B. The district will begin pursuing funding for the removal of the lower Dam, labeled Dam #1. The project for removal of this dam is to satisfy the WV DEP Order. Grant monies as well as loans will be pursued.

VISITORS: Bob Hazelwood

BLUEWELL PSD UPGRADE PROJECTS & TAPS:

1. In 2024, the District has had twelve requests for water taps, completed ten and seven requests for sewer taps completed three. In 2025 there has been eleven requests for a water taps, completed seven and eight sewer taps requests seven have been completed

REPORT OF DELINQUENT ACCOUNTS
BLUEWELL AND BRAMWELL COMBINED

30 DAYS----------	63,582.57	a decrease of	$ 14,253.64 from last month
60 DAYS----------$	9,722.11	an increase of	5,032.19 from last month
90 DAYS---------- $	8,476.84	an increase of	6,335.69 from last month

EXECITIVE SESSION:

There being no further business, the meeting was adjourned at 11:08 a.m. After a motion by Mr. Robert Sexton second by Mr. Ricky Duncan the decision being unanimous to adjourn at that time.

ROBERT SEXTON, SECRETARY

APPROVED BY:

DONNIE GOINS, CHAIRMAN

RICKY DUNCAN, TREASURER